



Sun and Stars Montessori School

EXTENDED CARE AGREEMENT
2017-18 School Year

Extended Care is available during the hours of 8:30 AM until 9:00 AM, and 3:00 PM until 5:00 PM, either on a contracted or drop-in basis.

CONTRACTED EXTENDED CARE is available in the following combinations of days, subject to appropriate staff to student ratios:

- Monday 8:30am-9am 3pm-5pm
Tuesday 8:30am-9am 3pm-5pm
Wednesday 8:30am-9am 3pm-5pm
Thursday 8:30am-9am 3pm-5pm
Friday 8:30am-9am 3pm-5pm

Fees. Contracted Extended Care will be paid by automatic credit card debit, in advance as a flat monthly fee, in addition to monthly tuition, based on the schedule chosen. The fees will not be reduced if a student does not attend on a scheduled day.

Table with 4 columns: Days/Week, AM, PM, AM & PM. Rows include 1 day/week, 2 days/week, 3 days/week, 4 days/week, 5 days/week.

Rates are based on \$12 an hour
(Days are averaged and incorporate school closures)

Sibling Discount. A sibling discount of 30% will be given on the lowest sibling's monthly fee.

Termination of Contract. In order for Sun and Stars Montessori School to manage costs and staffing needs, we require 30 days advance notice if you wish to cancel an extended day contract.

DROP-IN EXTENDED CARE is available for parents who wish to use the Extended Care service without committing to a monthly flat fee. Requests must be made in advance. Parents must receive the Executive Director's approval no later than 3 PM prior to the day being requested. Availability will be subject to appropriate staff to student ratios.

Fees. Drop-ins for morning care will be charged in arrears at \$7.00 per day, and afternoon care will be \$26.00 per day, in addition to monthly tuition. The billing increments for this service will be one half-

hour for AM drop-ins, and 2 hours for PM drop-ins. No partial increments will be billed, even if a child is dropped off late or picked up early.

PARTICIPATION. In the event that participation in Extended Care does not support its cost to Sun and Stars Montessori School, parents will be given 30 days advance notice that the service will be terminated.

LATE FEES. A late fee of \$10.00 will be assessed for children not picked up before 5:10 PM, and \$5.00 for every 5 minute increment thereafter.

BREAKS. Families will not be responsible for contracted extended care fees during school closure of one week or more.

AGREEMENT

I agree to enroll my child, _____ in

Extended Care for the following day(s):

Mon Tues Wed Thurs Fri

and the following times:

8:30 AM – 9 AM 3 PM – 5 PM 8:30 AM – 9 AM and 3 PM – 5 PM

I have read and I agree to the terms described above, and I authorize Sun and Stars Montessori School to debit the credit card I have given for automatic tuition payments for the monthly fee of \$_____ as well as late fees and drop-in fees that may be incurred.

Parent's Signature

Date